

Software Documentation

AGMS

Prepared by



Softpal Technologies Pvt. Ltd.,

4-1-1052, Modi House,

King Koti Road, Street No2, Boggulakunta,

Hyderabad-500001

Phone: 91-040-24751389

Contents

AUDIENCE PROFILE	3
PRODUCT DESCRIPTION	4
Pending Document Reminder	5
Task Scheduler	5
Daily Scheduler	6
AGENCY & OTHER SERVICES	7
STRENGTH OF USING OUR SOFTWARE	8
ADVANTAGES OF USING OUR SOFTWARE	8
FEATURES	9
1. Clone Existing Job Orders.....	9
2. Define Default Charges for Port for quick and easy access	10
BENEFITS	11
FEATURES	12

AUDIENCE PROFILE

Ship management, especially in the maritime sphere, plays a vital role in the transfer of goods between seller and buyer. However, despite over 90% of the world's international trade being conducted by sea, often very little is known about this subject by either party.



Introduction to the principal elements involved in the management of marine cargo and the carriage of goods by sea. Not only does it analyse key theories and debates in the maritime freight sector, it is equally instructive on practice and logistics.

With the help of **cutting edge Technology Software support**, Agency companies are able to respond quickly and effectively to issues involving crew and cargo.

The Agency Company managed by an experienced team of qualified, dedicated shipping professionals and equipped with the **latest information technology**, are able to work around the clock to ensure that operations run smoothly at all ports.

We as Technological partners, work with Agency companies, looking after shipping interests every minute of the day and actively focused in bringing innovative and cost effective to your operations.

PRODUCT DESCRIPTION

- In Agency management system, you can create quotation for a customer with detailed description of vessel and voyage timings.
- After Quotation is confirmed, Job Order can be created. Further maintain updated information in Checklist. Following are some of the Specified Tasks:
 - PORT EXPENSES
 - THIRD PARTY SUPPLY CHARGES
 - CREW SIGN ON / CREW SIGN OFF
 - CREW HANDLING SERVICES
 - FRESH WATER SUPPLY
 - CONSIGNMENT IMPORT / EXPORT
 - LANDING ITEMS
 - TECHNICIANS-SURVEYORS
 - EQUIPMENTS USED
 - LAUNCH SERVICES
 - MEDICAL ASSISTANCE
 - OTHER SERVICES
- In Checklist, facility is provided to maintain Oil and Diesel related data Upon Arrival and Departure.
- Multiple Documents can be uploaded based on the Task specifications and statutory requirements, further supported by Document Reminder for pending documents.
- Manage all Accounts Payable, Accounts Receivable.
- Separate Debit Note can be generated.
- Partial Sales Bills can generate for particular or group of tasks and charges
- Daily activity can be assigned using Task Scheduler and Daily Scheduler.

Pending Document Reminder

Documents Reminder ☒

Documents By Task Type:

Task Type	Uploaded	Pending	Total Documents
JOB_ORDER	0	23	23
CREW SIGN ON	0	3	3
CREW SIGN OFF	1	2	3
LANDING ITEMS	0	2	2
EQUIPMENT TIME SH...	0	1	1

1 - 5 of 5 items

Close

Pending Documents for JOB_ORDER :

Document Type	Reference N...
PRE ARR & PERMISSION	1512/FJR/5942
SHIP REGISTRY	1512/FJR/5942
PORT CLEARANCE	1512/FJR/5942
P & I	1512/FJR/5942
PORT OF REGISTRY	1512/FJR/5942

1 - 5 of 23 items

Close

2017 © Powered By Softpal Technologies Pvt Ltd. Build - Ver 01.000.56, 16th Feb 2017 11:50 Made In India

Task Scheduler

Agency or shipping services (USD) (GMT +05:30:00) (UNITED ARAB EMIRATES)

Transactions Masters Security

Search For:

Boarding Officers: Job Order: Tasks: Active Date: ☒

From Date: To Date: Status: Task Priority:

Add New Schedule

	Task From...	Task To...	Job Order No	Boarding Office...	Id Type	Task Name	Task Priority	Location	Description
	01/03/2017	01/03/2017	JOBORDER223	ANJLI	JOB ORDER	EQUIPMENT TIME SHE...	Low	branch	Hello
	11/27/2016	11/27/2016	JOBDEC13	BALAJI	JOB ORDER	EQUIPMENT TIME SHE...	Low	branch	Hello
	11/30/2016	11/30/2016	JOB1212	ASHOK	JOB ORDER	CREW SIGN ON	HIGH	Office	Hello
	12/16/2016	12/16/2016	JOB161220	ARAVIND	JOB ORDER	CREW SIGN ON	HIGH	Office	Hello
	11/30/2016	11/30/2016	JOB1666	ARAVIND	JOB ORDER	CREW SIGN ON	HIGH	Office	Hello
	11/30/2016	11/30/2016	JOB1010	CHINNASEKHAR	JOB ORDER	CREW SIGN ON	HIGH	Office	Hello
	11/30/2016	11/30/2016	JOB60006	ARAVIND	JOB ORDER	CREW SIGN ON	HIGH	Office	Hello
	11/27/2016	11/27/2016	JOB1010	ASHOK	JOB ORDER	CREW SIGN OFF	Low	singapore	Hello
	11/25/2016	11/25/2016	JOB1010	ARAVIND	JOB ORDER	SUPERINTENDENT	Low	Vizag	Hello

1 - 10 of 248 items

Show

2017 © Powered By Softpal Technologies Pvt Ltd. Build - Ver 01.000.111, 8th March 2017 17:30 Made In India

- 1) Depend on Scheduler Configuration Screen whatever Tasks are present in that screen, only those tasks will appear here.
- 2) Here Boarding Officer can update Task Priority, Status and Description.
- 3) Depend on Task Priority: HIGH, Boarding Officer can concentrate only on that Task.
- 4) Search for specific planned and assigned tasks based on Date range and Priority.

Daily Scheduler

Agency & Shipping Services (USD) (GMT +05:30:00) (UNITED ARAB EMIRATES)

Transactions Masters Security

Boarding Officers: Select.. Job Order: Select.. Tasks: Select.. Active Date: ☒

From Date: 01/Feb/2017 To Date: 31/Mar/2017 Status: Pending Search

Today March, 2017 Day Week Month Agenda

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	01	02	03	04
		OTHER SERVICE				MEDICAL
05	06	07	08	09	10	11
OTHER SERVICE			LAUNCH SERVICES	MEDICAL	SUPERINTENDENT	CREW SIGN ON
MEDICAL	SUPERINTENDENT	CREW SIGN OFF	WATER CLEANING		LANDING ITEMS	CREW SIGN ON
12	13	14	15	16	17	18
THIRD PARTY			CREW SIGN ON	THIRD PARTY		
THIRD PARTY			LANDING ITEMS			
19	20	21	22	23	24	25

Show 2017 © Powered By Softpal Technologies Pvt Ltd Build - Ver 01.000.111, 8th March 2017 17:30 Made In India

- 1) Depend on Scheduler Configuration Screen whatever Tasks are present in that screen, only those tasks will appear here.
- 2) Here Boarding Officer can update Task Priority, Status and Description.
- 3) Depend on Task Priority: HIGH, Boarding Officer can concentrate only on that Task.
- 4) Depend on From Date, To Date and Priority, We can Search the Tasks Assigned.
- 5) We can Search Tasks using Day Wise, Week Wise and Month Wise Priorities.

AGENCY & OTHER SERVICES

The Software can be put to its best use by Agency companies, which offer a host of services to ship owners, characters and managers, in which they are committed to minimizing operating expenses without compromising reputation. Always acting as main or protective agents and services embrace. Data related to each is well maintained.



- 1) Shipping agency services (Ports & Transit clearance through anchorages).
- 2) Loading/Discharging attendance (Cargo Inspection).
- 3) Ship to Ship Transfer attendance.
- 4) Providing mooring masters, fenders, hoses etc for STS operation.
- 5) Ship's supply services (provision, fresh water, bounded stores, spares etc.)
- 6) Bunkers and Lubricants Supply
- 7) Repairs & Dry-docks services
- 8) Garbage collection/ disposal services.
- 9) Slops / Sludge collection/disposal services.
- 10) Diving Support (Underwater cleaning, repair, video survey, hydro graphic research, search and recovery of lost Anchor & Chain etc.)
- 11) Crew Changes
- 12) Spares, customs clearances & delivery.
- 13) Supply/ Crew / Utility boats
- 14) Servicing / Certification of safety and electronic items.
- 15) Magnetic compass calibration certification.
- 16) Salvaging of distressed vessels.
- 17) Towage and piloting.
- 18) Antipollution and spill response services.
- 19) Bunker surveys and all other kind of marine surveys.
- 20) Crew manning
- 21) Crew changes and repatriation(at anchorage or alongside berth)
- 22) Arranging Medical Attendance.
- 23) Land transportation(Car services)
- 24) Sea transportation (Motor boat services)
- 25) Delivery services (Cash to Master, spares, mail, stores etc.)
- 26) OPL(Out of port limits) attendance
- 27) Advisory in legal matters
- 28) Constant monitoring of your vessel's position and up to the minute notification of all her movements.

STRENGTH OF USING OUR SOFTWARE

- 1) Agency Companies can have multiple offices at various ports, inter-linked using Internet.
- 2) Online access to Technical and Operational Remote Support
- 3) A team of knowledgeable personnel coordinates the activities including training and hand holding personally overseeing the operations on a 24/7 totally committed to customer care.



- 4) Software is capable of handling all types of vessels :

- Tankers General.
- Cargo vessels.
- Dry bulkers.
- Container Vessels.
- Ro-Ro Carriers.
- Cruise Liners.
- Passenger Boats.
- Private Yachts.
- Oil Platforms.
- Tugs and Barges.
- Salvage Tugs.
- Offshore supply vessels.
- Military vessels.

ADVANTAGES OF USING OUR SOFTWARE

- ❖ Ensuring best Services to Agency Company's customers.
- ❖ Short time to get trained, committed to deliver promises.
- ❖ Loyalty to country, leadership in the community, integrity, knowledge.

FEATURES

1. Clone Existing Job Orders

It is possible a new Job order based on an already existing Job Order with same tasks and charges of existing job order with new job order number.

- 1) In Check List, After Saving/Editing Record we can observe "Clone" button.
- 2) After Clone is Clicked, Total Check List data will come as New Check List.
- 3) We can edit / change information and if we can add charges also.

- 1) After Clone is clicked then Message will Show like "Successfully Cloned" and Data will be automatically fetch to New Record.

2. Define Default Charges for Port for quick and easy access

The Charges from Check List Grid will automatically saves to Default Port Charges in Customer Master.

Agency & Shipping Services (USD) (GMT +05:30:00) (UNITED ARAB EMIRATES)

Transactions Masters

Remarks :

Add Job Order Details Add New Charge

* Charges	* BoardingOfficers	* Quantity	* UOM	Remarks	Status	Seq No
TASK_NAME: OTHER SERVICE						
 Bunkering	Raheemops	1	DAYS		Pending	3
TASK_NAME: SUPERINTENDENT						
 Shore Leaver Maintenance	Raheemops	1	PER DAY		Pending	2
TASK_NAME: THIRD PARTY SUPPLY CHARGES						
 Risk Assessments	Raheemops	1	PER TRIP		Pending	1

- 1) In Check List, after Saving/Editing Record click on “Right Arrow in Grid List”.
- 2) This right arrow helps us to , save the charges as default customer port charges in Customer Master.

Agency & Shipping Services (USD) (GMT +05:30:00) (UNITED ARAB EMIRATES)

Transactions Masters

Remarks :

Add Job Order Details Add New Charge

* Charges	* BoardingOfficers	* Quantity	* UOM	Remarks	Status	Seq No
 Bunkering	Raheemops	1	DAYS		Pending	3
TASK_NAME: SUPERINTENDENT						
 Shore Leaver Maintenance	Raheemops	1	PER DAY		Pending	2
TASK_NAME: THIRD PARTY SUPPLY CHARGES						
 Risk Assessments	Raheemops	1	PER TRIP		Pending	1

Agency & Shipping Services (USD) (GMT +05:30:00) (UNITED ARAB EMIRATES)

Transactions Masters

* Credit Term : Is Active : ☒

User Guide 

Customer Address Customer Port Charges

Add Port Charges

	* Port	* Charge	* Currency	Is PreLoaded
	DUBAI	SUPERINTENDENT - Risk Assessments	US DOLLARS	☒
	DUBAI	SHORE LEAVERS - Shore Leaver Maintenance	US DOLLARS	☒
	DUBAI	OTHER SERVICE - Bunkering	US DOLLARS	☒
	DUBAI	MEDICAL ASSISTANCE - Accidents	US DOLLARS	☒
	DUBAI	LAUNCH SERVICES - Cash Transportation	US DOLLARS	☒
	DUBAI	LANDING ITEMS - Bunker Oil Sample	US DOLLARS	☒
	DUBAI	EQUIPMENT TIME SHEET - Blowers	US DOLLARS	☒
	DUBAI	CREW SIGN ON - Crew Signon Charges	US DOLLARS	☒
	DUBAI	CREW SIGN OFF - Crew Signoff Charges	US DOLLARS	☒
	DUBAI	CONSIGNMENT - AWB - In-Transit	US DOLLARS	☒

BENEFITS

- Converting an Unorganized sector to Organized sector
- A Step towards
 - Standardizing parameters, Activities and Charges
 - Extending Quality Service to end customers
- Path to open communication network between multiple agencies, suppliers, vendors and service providers.
- Additional benefit to Agencies having offices at more than one Port.
- Provision to extend to implement statutory requirements as specified by governments at different countries.
- Have control over actual Account Payable and Account Receivables

The activities relate to agency services to both local and foreign maritime customers. It handles substantial port calls per year for many of the world's most prominent ship owners, oil companies, and commodity traders. Agency services needed a Web-based, mobile and window based solution to coordinate increasingly complex port call logistics and security.

Softpal is proposing this customized solution that will be designed to streamline all these related business processes.

The solution provides efficient port call processes and 24/7 access to business data and financial data. Benefits include fast customization, strong back-end integration, high customer satisfaction, and low IT costs. These benefits help to agencies compete successfully with multinational corporations many times their size, positioning the company for strong growth.

The proposed application product consolidates a vessel's port call information and documentation into a centralized system, reducing communications overload for Agencies and improving Agencies service to principals.

FEATURES

- AGMS consolidates all the operational information about a vessel's port calls. It records the movements and operational activities and presents them in one centralized system—showing everything on one page.
- With AGMS, shipping agencies and their clients can see an evolving chronological picture of each port call, available in one place, anytime, and across the whole company
- It also allows agents to generate permanent appointment records as part of their daily work routine. The accumulated data can be used to generate day-to-day and historical reports, giving management access to valuable business information.
- It allows the creation and update of ports of call information including financial details of port, group, and ship expenses, among others.
- The status of the port call is tracked by a workflow engine that allows the enforcement of specific rules that pertain to each stage of the port call process. This workflow leads the user throughout the entire process, from the port call creation to the generation of the disbursement.
- Provides the means to estimate any relevant costs associated to a port call such as charter costs, load and discharge costs among others. This allows to accurately forecast services as well as to perform cost savings analysis, helping the agent to consider the most efficient and profitable transactions.
- Key Performance Indicators
- Documents Management Built-in
- Full change Log Auditing Feature
- Multi-currency
- Alerts and Email Notifications
- Full email capabilities, including processing of incoming email with attached forms.
- Excel files interface to facilitate communication, when direct access to the application is not possible